

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR BOARD OF TRUSTEES MEETING**

**Thursday, February 6, 2025**

**MINUTES**

**A. CALL TO ORDER**

The regular Board meeting of the Ontario-Montclair School District Board of Trustees was called to order at 5:30 PM by President Elvia M. Rivas.

**ROLL CALL**

**Trustees Present:** Elvia M. Rivas, President; Sonia Alvarado, Vice President; Kristen “Kris” Brake, Clerk; and Trustee Flora Martinez. Trustee Sarah S. Galvez was late.

**Administrators Present:** Dr. James Q. Hammond, Superintendent; Robert F. Gallagher, Assistant Superintendent (Learning & Teaching); Phil Hillman, Chief Business Official (Business Services); Dr. Alana Hughes-Hunter, Assistant Superintendent (SELPA & Equity); Dr. Hector Macias, Deputy Superintendent (Human Resources) and Irma Sanchez, Executive Assistant to the Superintendent.

**COMMENTS ON CLOSED SESSION ITEMS**

No comments made.

**ADJOURNED TO CLOSED SESSION**

On a motion by Trustee Brake, seconded by Trustee Martinez, the Board entered into Closed Session at 5:30 PM by unanimous vote of 4-0-0 by the Board of Trustees. Trustee Galvez arrived at 5:33 PM.

**B. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:03 PM.

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Pledge of Allegiance was led by Giovanni Alvarado, Cub Scout Pack 601.

**D. ADOPTION OF AGENDA**

Upon a motion by Trustee Brake and seconded by Trustee Martinez, the Board of Trustees **APPROVED, Adoption of Agenda**, by unanimous vote of 5-0-0 by the Board of Trustees.

**E. RECOGNITIONS/PRESENTATIONS: NONE.**

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5) THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC:**

Regina Delfin read a speech by Angelica Munoz, a Special Education Teacher at Serrano Middle School. Ms. Munoz shared her experiences from her first-year teaching in a middle school setting, particularly in a self-contained classroom for students with extensive support needs. She highlighted a special project that concluded Hispanic Heritage Month, featuring a Folclórico dancer who performed and discussed Hispanic culture with her students. The event, which decorated the auditorium with

papel picado, was attended by 30 students and received positive feedback, resonating strongly with her students.

Roxanna Gracia identified herself as the District Director for Assemblymember Michelle Rodriguez and also served as a field representative. Ms. Gracia expressed her commitment to representing Ontario and Montclair and acting as a liaison to OMSD. Ms. Gracia mentioned that her office provides constituent services such as case management for EDD and DMV. Ms. Gracia invited the community to Assemblywoman Rodriguez's swearing-in ceremony on Saturday, February 8, 2025, at 2:00 PM at the Chino Office. Ms. Gracia encouraged the audience to contact her for assistance via phone or email.

**G. CONSENT/INFORMATION CALENDAR**

On a motion by Trustee Alvarado, seconded by Trustee Galvez, the Board of Trustees **APPROVED, Consent/Information**, by unanimous vote of 5-0-0 by the Board of Trustees.

**a. Superintendent's Office**

**APPROVED, Agenda Item a1**, Thursday, January 23, 2025, Regular Meeting Minutes of the Board of Trustees;

**b. Business Services**

**APPROVED, Agenda Item b1**, Acceptance of Warrant Registers AP 2425-0206 (*Additional Supporting Information was Available Under Separate Cover*);

**APPROVED, Agenda Item b2**, Purchase Orders 454312-454532 (*Additional Supporting Information was Available Under Separate Cover*);

**APPROVED, Agenda Item b3**, Purchasing and Contracts Report (PCR) 2425-09;

**APPROVED, Agenda Item b4**, Acceptance of Gifts/Donations Report: GDR 2425-08;

**APPROVED, Agenda Item b5**, Budget Adjustments – December 2024;

**APPROVED, Agenda Item b6**, 2025 Comprehensive School Safety Plans for 33 Ontario-Montclair School District School Sites (*Additional Supporting Information was Available Under Separate Cover*);

**APPROVED, Agenda Item b7**, Adoption of Resolution 2024-25-80, Authorizing the Ontario-Montclair School District to File Application(s) for State Allocation Board – Administered Programs;

**APPROVED, Agenda Item b8**, Adoption of Resolution 2024-25-81, Authorizing the Ontario-Montclair School District to File Application(s) for State Allocation Board – Administered Facility Hardship and/or Facility Hardship Seismic Mitigation Program(s);

**APPROVED, Agenda Item b9**, Rejection of Liability Claim 2024-25-031;

**APPROVED, Agenda Item b10**, Rejection of Liability Claim 2024-25-033;

c. **Human Resources:**

**APPROVED, Agenda Item c1**, Certificated Personnel Recommendations Report #CERT2425-0206;

**APPROVED, Agenda Item c2**, Classified Personnel Recommendations Report #CLA2425-0206;

d. **Learning & Teaching:**

**APPROVED, Agenda Item d1**, Adoption of Resolution 2024-25-82, Recognizing March 21, 2025 as World Poetry Day;

**APPROVED, Agenda Item d2**, Adoption of Resolution 2024-25-83, Recognizing the Month of March 2025 as Arts Education Month;

**APPROVED, Agenda Item d3**, Ontario-Montclair School District – Sponsored Travel/Conference/Business for Non-District Employees TCB2425-04;

e. **SELPA:** NONE.

**H. DISCUSSION/ACTION/PUBLIC HEARING:**

**Human Resources**

Upon a motion by Trustee Brake and seconded by Trustee Martinez, the Board of Trustees **APPROVED, Agenda Item H1**, Tentative Agreement between the Ontario-Montclair School District and the Ontario-Montclair Professional Therapist Association Amending the Master Agreement at the Conclusion of the 2024 – 2025 Negotiations, Including a One-Time Off Schedule Stipend, by unanimous vote of 5-0-0, by the Board of Trustees.

**Human Resources**

Upon a motion by Trustee Alvarado and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H2**, Tentative Agreement between the Ontario-Montclair School District and the California School Employees Association and its Chapter #108, Amending the Master Agreement at the Conclusion of the 2024 – 2025 Negotiations, Including a One-Time Off Schedule Stipend, by unanimous vote of 5-0-0, by the Board of Trustees.

**I. CALL OUT OF CLOSED SESSION ACTIONS**

Dr. Hector Macias, Deputy Superintendent, Human Resources reported the following action from Closed Session: On a motion by Trustee Galvez and a second by Trustee Alvarado, a vote of 5-0-0, the Board of Trustees voted to notify 125 certificated temporary employees, of release from District employment, at the close of 2024-2025 school year, pursuant to Education Code section 44954(b), prior to March 15, 2025.

**J. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS**

Trustee Sarah S. Galvez welcomed the Scouts of America and read a quote from Theodore Roosevelt that centers her to the present and is a good quote to remember, “Do what you can, with what you have, where you are”. Trustee Galvez closed her comments by reminding the audience to find something they can do and take a deep breath.

Trustee Sonia Alvarado thanked Scouts Pack 601 for their attendance and shared her son is part of the pack. Trustee Alvarado shared the scouts will learn about her community and getting involved, which is important for our leaders to be proactive and understand how things are approved as well as speak for others that can't. Trustee Alvarado shared many events are happening across the District and thanked all Classified Support and Certificated Staff for their dedication and ongoing efforts in making these events happen across the District.

Trustee Martinez shared she was under the weather and thanked everyone for their attendance and to take their vitamins and eat their vegetables to stay healthy.

Trustee Kristen "Kris" Brake welcomed the Scouts of America for their attendance and hoped they learned something new. Trustee Brake commended the ELOP program in OMSD where they were honored again for the CSBA Golden Bell Award at a County-level recognition. Trustee Brake shared she is proud of Alec Hobbs and his team for their ongoing efforts in making the program a success and it was a wonderful evening. Trustee Brake shared the 17<sup>th</sup> Annual District Spelling Bee was amazing because the students were talented in spelling such complex words in front of a large audience. Trustee Brake commended all Principals and Support staff for supporting their students. Trustee Brake congratulated the Lehigh student for achieving first place in the District Spelling Bee.

Trustee Elvia M. Rivas thanked all OMSD Classified Support, Certificated Staff, Community partners and families who signed up their students in the ELOP programs. Trustee Rivas shared there are over 1,600 clubs across the District and it was an honor to go and receive accolades on behalf of the District. Trustee Rivas also shared the Board had an opportunity to go to the Annual Parent Leadership Summit at Oaks Middle School and it was a joy to see parents there to get the resources to best support their students. Trustee Rivas shared it was nice speaking to the parents and thanked the staff for hosting the event. Trustee Rivas thanked the Scouting pack for being in attendance and looked forward to speaking to them.

#### **K. SUPERINTENDENT'S COMMENTS**

Superintendent Dr. James Q. Hammond expressed gratitude to the Ontario Police Officers and OMSD Campus Safety Officers for their presence and their effective partnership in ensuring safety.

Superintendent Dr. Hammond praised Irma Sanchez and the Communications Team for their excellent collaboration with local media partners. He noted that major outlets such as KTLA and NBC were at Hawthorne Elementary School to cover the San Bernardino County's oral hygiene program "Little Teeth, Big Responsibilities," which educates preschool students on the importance of oral hygiene.

Superintendent Dr. Hammond shared that the Health & Wellness Department led by Mr. Gallagher and his designee Ms. Cara Molina, will be collaborating with the City of Montclair. They will host "Beef to Besties, Turning Conflict into Connection" on Tuesday, February 11, 2025, from 4:30 PM to 5:30 PM, where pizza will be provided for attendees.

Superintendent Dr. Hammond also welcomed Pack 601, highlighting them as future leaders of the Inland Empire. He emphasized the importance of community involvement and representation, advising the young scouts to take this opportunity to absorb knowledge and learn extensively as they will have five great leaders to speak to after the meeting.

**L. INFORMATION/ANNOUNCEMENTS**

- L1. Local Control Accountability Plan (LCAP) Mid-Year Update (*Additional Supporting Information was Available Under Separate Cover*);
- L2. Ontario-Montclair Teachers Association Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair School District;
- L3. Ontario-Montclair School District Recommended Proposal for Negotiations of the 2025-2028 Successor Agreement with the Ontario-Montclair Teachers Association;
- L4. Schools and District Offices will be closed on February 10, 2025 and February 17, 2025 in observance of the Lincoln's Birthday Holiday and President's Day Holiday, respectively;
- L5. Future Agenda Items  
(*Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322*);
- L6. Next Regular Board Meeting:  
**February 20, 2025 at 6:00 PM (Open Session)**  
**Central Language Academy - 415 East G Street, Ontario, CA 91764**  
Time and location may change.  
\*Please refer to the posted Agenda or visit our District website,  
72-hours prior to the Board Meeting

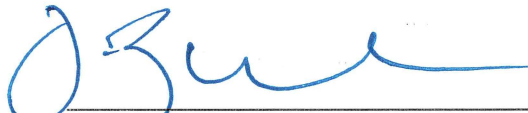
**M. ADJOURNMENT**

On a motion from Trustee Brake and a second by Trustee Galvez, the Board Meeting adjourned at 6:23 PM, by unanimous vote of 5-0-0 by the Board of Trustees.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES**



Kristen "Kris" Brake, Board Clerk



James Q. Hammond, Ed.D, Superintendent/Board Secretary

**BOARD APPROVED:** February 20, 2025

*Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.*